

**Higher Level 4/5 Closing or Suspending a Programme Form**

**2023-24**

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| **This form is to be completed for any Higher Level 4/5 course that is to be closed or suspended. All sections should be completed. A signed copy of the form should be forwarded to the Director of Curriculum and Quality and the HE Academic Quality Leader.** |

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| **1. Title of Course:** |

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| **2. Awarding Organisation, please state:** |

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| **3. Course Codes for all modes applying for closure:** |

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| **5. Mode(s) of Study it is proposed to close e.g. part time evening:** |

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| **6. Mode(s) of Study (if any) remaining:** |

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| **7. Last academic year there is to be a first year intake:** |

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| **8. Last academic year it is estimated that there will be any continuing students on the course:** |

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| **9. Provide details of plans and timeline for any continuing students:** |

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| **10. If there are current applicants, please detail what arrangements will be made to advise them of alternative courses and timeline:** |

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| **11. Reasons for closure or suspension of the Programme:** |

**Print name of proposer of course closure or suspension.**

**(Must be Head of Area):**

**This form should be sent to Director of Curriculum and Quality and HE Academic Quality Leader.**