

Person Specification

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| Post  | IT Systems Engineer |  | Dept | IT Services |
| Grade | SO1 |  | Ref No | 124-24 |

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| Education / Training |  | Criteria Essential (E)Desirable (D) | Measured ByInterview (I)Application (AF)Assessment Ctre (AC)Presentation (P) |
| BTEC level 3 or equivalent in IT related field.Degree in IT related field.Industry IT certifications in Microsoft solution suite. | EDD | AFAFAF |
| Relevant Experience |  | e / d | Measured By |
| Experience of administrating a Windows environment in Active Directory, Server OS and Desktop OS.Experience of administrating a Microsoft 365 environment in Azure Active Directory, Office 365, Teams.Experience of administrating Microsoft Exchange2019 in a hybrid setup.Experience of working in a Virtualised IT infrastructure using VMware.Experience of networking within the Microsoft solutions that includes, DNS, DHCP, Network Policy Server.Experience of working with Windows 10 / Windows 11 by installing, managing and updating the OS and associated applications.Experience of working in busy IT department in a 2nd/ / 3rd line role and working within SLA’s.Experience of administrating Microsoft Exchange2019 in a hybrid setup | EEEEEED | AF/IAF/IAF/IAF/IAF/IAF/IAF/I |
| Relevant Knowledge/ Skills & Aptitudes |  | e / d | Measured By |
| Experience of using Windows Server 2019, 2022 that includes install, manage and update.Experience in Active Directory that includes Domain Management, Domain Controllers, Active Directory Users and Computers, Group Policies, Sites & Services.Working knowledge in Azure Active Directory and Microsoft 365 products including Office 365, Teams.Understanding of patch management with the ability to deploy patches in a timely manner while understanding business impact to both servers and endpoints.A good understanding of the Microsoft portfolio of products (On-Premise and 365) at the infrastructure level.Experience working within the requirements of a helpdesk orientated service desk.Able to deal with a high level of pressure.Experience with Intune. Knowledge of SharePoint Online.Experience of PowerShell in both On-Premise and Microsoft 365 services and other script software such as KiXtartWorking in a large-scale network environment.A good understanding of Cloud and in particular Azure.A good understanding of Security products such as Windows Defender, Crowdstrike, Sophos or Heimdal.A good understanding of the physical setup required within a Data Centre that includes Servers, Storage and Networking.Experience in SCCM for Imaging and software deployments. Proven verbal communication skills.Able to communicate effectively with staff at all levels of the College. | EEEEEEEDDDDDDDDDD | AF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/I |
| Special Requirements |  | E / D | Measured By |
| Flexibility working to ensure that action is taken to maintain high levels of availability of services if necessary.Must be willing to undertake appropriate training and development in order to meet the requirements of the College.Commitment to the principles of valuing diversity and equal opportunities.Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment. | EEEE | IIII |