



PERSON SPECIFICATION

POST	LECTURER A		DEPT	ESOL
GRADE	MGL 4- 8		REF No	68-19

EDUCATION / TRAINING		CRITERIA ESSENTIAL (E) DESIRABLE (D)	MEASURED BY INTERVIEW (I) APPLICATION (AF) ASSESSMENT CTRE (AC) PRESENTATION (P)
ESOL Teaching qualification (minimum CELTA or Trinity TESOL Certificate)		E	AF
DTLLS Level 5 teaching qualification (or equivalent)		E	AF
Level 2 qualification in Maths and English		E	AF
Maths teaching qualification and/or experience of teaching maths/numeracy		D	AF
RELEVANT EXPERIENCE			
Experience of teaching ESOL at a wide range of levels		E	AF/I
Experience of working with adult ESOL students from a range of different cultural backgrounds		E	AF/I
Experience of using IT to enhance learning		E	AF/I
Experience of target setting and writing Individual Learning Plans		E	AF/I
Experience of delivering ESOL curriculum with a focus on employability skills		E	AF/I
Experience of teaching and/or being a tutor for young people aged 16 – 19		D	AF/I
Experience of leading students to the successful completion of their course		E	AF/I

RELEVANT KNOWLEDGE/ SKILLS & APTITUDES		E / D	MEASURED BY
Good subject knowledge		E	AF/I/P
A broad knowledge of ESOL curriculum		E	AF/I/P
Ability to produce customised teaching materials		E	AF/I/P
Ability to demonstrate strategies for differentiating learning and stretching every learner in a group		E	AF/I/P
Ability to evaluate and improve own teaching		E	AF/I
Commitment to team work		E	AF/I
Ability to use full ICT facilities supporting the learning environment.		E	AF/I
Good organisational and administrative skills		E	AF/I
SPECIAL REQUIREMENTS		E / D	
Flexible to be able to work two evenings and summer schools		E	I
Available to teach at a variety of community venues around Bolton and able to provide own transport.		E	I
The successful applicant will need to have a DBS check to work in the College environment.		E	I
The post holder would be required to demonstrate an ability to act with discretion and maintain confidentiality.		E	I
Must be willing to undertake appropriate training and development in order to meet the requirements of the college.		E	AF/I
Awareness of health and safety requirements.		E	AF/I
Commitment to the principles of valuing diversity and equal opportunities.		E	AF/I
Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.		E	AF/I
		E	AF/I