



## PERSON SPECIFICATION

<b>POST</b>	<b>LECTURER B</b>		<b>DEPT</b>	<b>PROFESSIONAL BUILDING</b>
<b>GRADE</b>	<b>SCP 709 - 714</b>		<b>REF No</b>	<b>076-19</b>

<b>EDUCATION / TRAINING</b>	<b>CRITERIA ESSENTIAL (E) DESIRABLE (D)</b>	<b>MEASURED BY INTERVIEW (I) APPLICATION (AF) ASSESSMENT CTRE (AC) PRESENTATION (P)</b>
Relevant professional Qualification (Minimum L4)	<b>E</b>	<b>AF</b>
Relevant Degree	<b>D</b>	<b>AF</b>
PGCE/Cert Ed or a willingness to work towards	<b>E</b>	<b>AF</b>
A1 & V1 Award	<b>D</b>	<b>AF</b>
GCSE Maths and English at Grade C or above or equivalent	<b>E</b>	<b>AF</b>
<b>RELEVANT EXPERIENCE</b>		
Relevant, successful experience of teaching across a variety of levels.	<b>E</b>	<b>AF/I</b>
Recent successful professional experience in the relevant area.	<b>E</b>	<b>AF/I</b>
Experience of successful course management.	<b>E</b>	<b>AF/I</b>
Experience of delivering apprenticeships	<b>E</b>	<b>AF/I</b>
Experience of leading students to the successful completion of their course.	<b>E</b>	<b>AF/I</b>
Experience of student centred methods of curriculum delivery	<b>E</b>	<b>AF/I</b>
<b>RELEVANT KNOWLEDGE/ SKILLS &amp; APTITUDES</b>		
An in-depth and practical knowledge of relevant subject.	<b>E</b>	<b>AF/I</b>
Knowledge of current qualification structure.	<b>E</b>	<b>AF/I</b>
Knowledge of issues affecting Further Education.	<b>E</b>	<b>AF/I</b>
An understanding of, and demonstrable commitment to,	<b>E</b>	<b>AF/I</b>
Safeguarding Children and Young People and Vulnerable Adults.	<b>E</b>	<b>AF/I</b>
Ability to communicate with a range of students on both theoretical and practical aspects.	<b>E</b>	<b>AF/I</b>
Good organisational and administrative skills	<b>E</b>	<b>AF/I</b>

Ability to use full ICT facilities supporting the learning environment	<b>E</b>	<b>AF/I</b>
Ability to demonstrate values and behaviours suitable to work with the student and staff groups.	<b>E</b>	<b>AF/I</b>
Ability to work under pressure with changing priorities.	<b>E</b>	<b>AF/I</b>
Ability to promote and deliver excellent customer service	<b>E</b>	<b>AF/I</b>
Understanding of excellence in teaching and learning	<b>E</b>	<b>AF/I</b>
Demonstrate ability to lead a small team of staff	<b>E</b>	<b>AF/I</b>
Demonstrate ability to build good relationships with a wide variety of stakeholders, including students, employers and schools.	<b>E</b>	<b>AF/I</b>
Ability to communicate effectively both orally and in writing	<b>E</b>	<b>AF/I</b>
<b>SPECIAL REQUIREMENTS</b>	<b>E / D</b>	<b>MEASURED BY</b>
The successful post holder would be expected to have a flexible approach to their work.	<b>E</b>	<b>AF/I</b>
The successful applicant will need to have a DBS check to work in the College environment.	<b>E</b>	<b>AF/I</b>
The post holder would be required to demonstrate an ability to act with discretion and maintain confidentiality.	<b>E</b>	<b>AF/I</b>
Must be willing to undertake appropriate training and development in order to meet the requirements of the college.	<b>E</b>	<b>AF/I</b>
Awareness of health and safety requirements.	<b>E</b>	<b>AF/I</b>
Commitment to the principles of valuing diversity and equal opportunities.	<b>E</b>	<b>AF/I</b>
Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.	<b>E</b>	<b>AF/I</b>
The post holder would be expected to demonstrate a commitment to developing his/her knowledge and understanding of Further Education, including funding arrangements, student related processes and the quality framework.	<b>E</b>	<b>AF/I</b>