

## PERSON SPECIFICATION

Роѕт	LECTURER A	Dept	English
GRADE	MGL	<b>Ref No</b>	009-19

EDUCATION / TRAINING		Criteria Essential (E) Desirable (D)	MEASURED BY INTERVIEW (I) APPLICATION (AF) ASSESSMENT CTRE (AC) PRESENTATION (P) MICRO TEACH (MT)
Degree in English.			AF
PGCE/ Cert Ed or equivalent.			AF
Level 2 (Min) Qualification in English and Maths			AF
RELEVANT EXPERIENCE		E/D	MEASURED BY
Proven track record in the teaching of English to 16-18 year olds.			AF/I
Experience of embedding English into vocational or academic programmes of study			AF/I/MT
Experience of developing and designing interactive learning materials and innovative resources to meet personalised learning requirements			AF/I/MT
Knowledge and ability or willingness to work towards delivery of Functional Skills ICT			AF/I
RELEVANT KNOWLEDGE/ SKILLS & APTITUDES		E/D	MEASURED BY
Skills & AF III UDES			
Excellent communication a	and administrative skills	E	AF/I
Knowledge of OFSTED standards and processes			AF/I
Ability to work quickly and decisively under pressure			AF/I
Up to date knowledge of a variety of teaching methods for a variety of age groups			AF/I
Detailed knowledge of current Functional English standards			AF/I
Knowledge of national developments in the teaching of English			AF/I
Ability to use E-Learning methods in Teaching and Learning			AF/I
Ability to inspire students to reach their full potential			

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Ability to plan, structure and implement schemes of work and lesson plans to a high standard.			AF/I
Demonstrate management of learning, such as learner tracking and monitoring, including the use of distance travelled systems to inform progression.			AF/I
SPECIAL REQUIREMENTS		E/D	MEASURED BY
Excellent teacher (minimum	grade 2)	D	AF/I
Proven record of working collaboratively			AF/I
Commitment to enhancing IT skills in accordance with the requirements of the College			AF/I
The successful post holder would be expected to have a flexible approach to their work.			AF/I
The successful applicant wi College environment.	Е	AF/I	
The post holder would be discretion and maintain con	Е	AF/I	
Must be willing to undertake to meet the requirements of	e appropriate training and development in order the college.	Е	AF/I
Awareness of health and sa	fety requirements.	Е	AF/I
Commitment to the principles of valuing diversity and equal opportunities.			AF/I
Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.			AF/I
developing his/her knowledg	xpected to demonstrate a commitment to ge and understanding of Further Education, ents, student related processes and the quality	E	AF/I