

## PERSON SPECIFICATION

Роѕт	LECTURER A	DEPT	English
GRADE	MGL	REF NO	052-20

EDUCATION / TRAINING		CRITERIA ESSENTIAL (E) DESIRABLE (D)	MEASURED BY INTERVIEW (I) APPLICATION (AF) ASSESSMENT CTRE (AC) PRESENTATION (P)		
Degree in English (or ed	E	MICRO TEACH (MT)  AF			
PGCE/ Cert Ed or equiv	E	AF			
Level 2 (Min) Qualification	E	AF			
RELEVANT EXPERIENCE		E/D	MEASURED BY		
	ne teaching of English to 16-18 year olds.	E	AF/I		
programmes of study	g English into vocational or academic	E	AF/I/MT		
Experience of developin innovative resources to	E	AF/I/MT			
Knowledge and ability o Functional Skills ICT	willingness to work towards delivery of	D	AF/I		
RELEVANT KNOWLEDGE SKILLS & APTITUDES		E/D	MEASURED BY		
Excellent communication	Excellent communication and administrative skills				
Knowledge of OFSTED	E	AF/I			
Ability to work quickly ar	E	AF/I			
Up to date knowledge of groups	E	AF/I			
Detailed knowledge of c	E	AF/I			
Knowledge of national d	E	AF/I			
Ability to use E-Learning	E	AF/I			
Ability to inspire student	E				

Excellent teacher (minimum grade 2)  D AF/I  Proven record of working collaboratively  Commitment to enhancing IT skills in accordance with the requirements of the College  The successful post holder would be expected to have a flexible approach to their work.  The successful applicant will need to have a DBS check to work in the College environment.  The post holder would be required to demonstrate an ability to act with discretion and maintain confidentiality.  Must be willing to undertake appropriate training and development in order to meet the requirements of the college.  Awareness of health and safety requirements.  Commitment to the principles of valuing diversity and equal opportunities.  Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.  The post holder would be expected to demonstrate a commitment to developing his/her knowledge and understanding of Further Education, including funding arrangements, student related processes and the quality framework.  Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.  E AF/I  AF/I  E AF/I  E AF/I  E AF/I  E AF/I  F	Ability to plan, structure and to a high standard.  Demonstrate management of monitoring, including the use progression.	E	AF/I AF/I AF/I	
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