

Person Specification

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| Post  | Curriculum leader |  | Dept | HEALTH and SOCIAL CARE  |
| Grade | MS 2 - 7 |  | Ref No | 155-22 |

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| Education / Training |  | Criteria Essential (E)Desirable (D) | Measured ByInterview (I)Application (AP)Assessment Ctre (AC)Presentation (P) |
| Relevant degreePGCE/ Cert Ed or equivalent or willingness to undertakeEvidence of professional updating and developmentLevel 2 Maths and EnglishRelevant Level 3 Health, or related subject | DDEEE | AP APAPAP AP  |
| Relevant Experience |  |  |  |
| Teaching experience graded good or better in a relevant curriculum areaExperience of managing staffEvidence of successful course management and operation.Experience of delivering and assessing a range of curriculum programmes at levels 1-3 for adults and young people Experience of monitoring and managing work based learning provisionEvidence of managing quality processesExperience of working in or with relevant industry / business.Experience of working with external partners / employer engagement | EEEEDEEE | AP/IAP/I AP/IAP/IIAP/IAP/IAP/I |
| Relevant Knowledge/ Skills & Aptitudes |  |  |  |
| Detailed knowledge of current developments in a relevant curriculum areaAbility to communicate effectively both orally and in writingAbility to monitor resources effectively including staff and timetablingAbility to lead and motivate team of staffAbility to drive and demonstrate excellence in teaching, learning and assessmentAbility to use and analyse management informationKnowledge of current developments in 16-18 curriculum, Apprenticeships, Adult Learning and Higher Education.Ability to use and promote the use of digital technologies across the College | EEEEEE E E  | AP/IAP/IAP/IAP/IAP/IAP/I AP/IAP/I |
| Special Requirements |  |  |  |
| Must be able to commute effectively between all College (& other) sites.Must be prepared to work flexibly including evenings and weekendsCommitted to the principles of valuing diversity and equal opportunities.Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all its staff and volunteers to share this commitment. | EEEE | APAPAP/IAP/I |