

Person Specification

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| Post | Curriculum leader |  | Dept | SPORT AND PUBLIC SERVICES |
| Grade | MS 2 - 7 |  | Ref No | 156-22 |

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| Education / Training |  | | Criteria Essential (E)  Desirable (D) | Measured By  Interview (I)  Application (AP)  Assessment Ctre (AC)  Presentation (P) |
| Relevant degree  PGCE/ Cert Ed or equivalent or willingness to undertake  Evidence of professional updating and development  Level 2 Maths and English  Relevant Level 3 Health, or related subject | | | E  E  E  E  E | AP  AP  AP  AP  AP |
| Relevant Experience | |  |  |  |
| Teaching experience graded good or better in a relevant curriculum area  Experience of managing staff  Evidence of successful course management and operation.  Experience of delivering and assessing a range of curriculum programmes at levels 1-3 for adults and young people  Experience of monitoring and managing work based learning provision  Evidence of managing quality processes  Experience of working in or with relevant industry / business.  Experience of working with external partners / employer engagement | | | E  E  E  E  D  E  E  E | AP/I  AP/I  AP/I  AP/I  I  AP/I  AP/I  AP/I |
| Relevant Knowledge/ Skills & Aptitudes | |  |  |  |
| Detailed knowledge of current developments in a relevant curriculum area  Ability to communicate effectively both orally and in writing  Ability to monitor resources effectively including staff and timetabling  Ability to lead and motivate team of staff  Ability to drive and demonstrate excellence in teaching, learning and assessment  Ability to use and analyse management information  Knowledge of current developments in 16-18 curriculum, apprenticeships, adult learning and higher education.  Ability to use and promote the use of digital technologies across the College | | | E  E  E  E  E  E  E  E | AP/I  AP/I  AP/I  AP/I  AP/I  AP/I  AP/I  AP/I |
| Special Requirements | |  |  |  |
| Must be able to commute effectively between all College (& other) sites.  Must be prepared to work flexibly including evenings and weekends  Committed to the principles of valuing diversity and equal opportunities.  Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all its staff and volunteers to share this commitment. | | | E  E  E  E | AP  AP  AP/I  AP/I |