



Early years and
Pre-School Centre

Working in Partnership with Parents and Carers

AREA: Childcare Student Services	
Policy prepared by: Nursery Manager & Student Services Manager	Approved by: SMT
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Covid 19 Statement - Working in Partnership with Parents and Carers

During the Covid 19 pandemic, we understand that it is vitally important that the partnership between our staff in the Early Years and Pre-School Centre and our parents// carers is strong and effective. We understand that parents and carers will be worried about the health safety and welfare of their children and we want to reassure them that this is our highest priority too. Some of the ways that we work will need to change to safeguard the health, safety and welfare of children, staff and parents / carers and we will make every effort to be transparent about what we have changed and why we have done so. We still want parents /carers to be fully involved in the education of their children and encourage parents/ carers to contact the Nursery Manager if they have any queries, concerns or just want more information. We will make every effort to keep parents fully informed of their child's progress, development and care and in true partnership spirit we ask that parents/ carers keep us informed about anything significant occurring for them and their child. The Nursery Manager can be contacted on 01204 482196 or eypsc@boltoncc.ac.uk
Some of our changes are as follows:

1. We will be asking parents /carers to stay out of the nursery to reduce the risk of infection wherever possible.
 2. Parents /carers will drop off and collect children in the foyer
 3. Its likely that we won't be holding large events when all the children and parents get together to celebrate an occasion.
 4. Our communications may be by email instead of letter and some of our meetings may be held virtually or by phone instead of face to face.
 5. Parents Week may be a little different – we might invite one parent in at a time with Covid measures applied
 6. If your family have to isolate for any reason we will keep in contact with you and send you activities which help your child's development in line with the Early Years Foundation Stage and we ask that you engage with us to complete the activates so that learning continues. We value the feedback from parents / carers on how their child is managing with the tasks.
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Working in Partnership with Parents and Carers

As parents and carers you are the most important people in your children's lives. Parents and carers are the people who know the most about their children and therefore you have a very important role to play within our Early Years and Pre-School Centre. When parents and childcare workers work well together in early year's settings, the results have a positive impact on children's development and learning.

(EFYS) curriculum which will be tailored to meet your individual child's likes and interests. For more detailed information about EYFS please visit <https://www.gov.uk/early-years-foundation-stage> and <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

The Early Years and Pre-School Centre will:

1. Provide age appropriate resources for all stages of the children's development.
2. Offer challenges to developing physical, social, personal and intellectual skills, through a structured and child initiated daily routine.
3. Feature positive images of people and families, both male and female, from a range of ethnic and cultural groups, with and without disabilities.
4. Include a range of materials, which can be used in a variety of ways and encourage an open-minded approach to creativity and problem solving.
5. Enable children, with or without adult support, to develop individual potential and move towards required learning outcomes.
6. Conform to all relevant safety regulations and is sound and well-made physical environment.

Before your child attends our setting we will issue you with or provide the link to:

- A Creating Outstanding Futures Booklet
- "All About Me" Information booklet

We would like your help to complete the "All about Me" booklet and this will provide the information needed for us to allocate the Key Person for your child. It gives us a good basis for understanding your child as it gives us with information about your child's likes and interests before their start date.

When your child starts within our setting he/she will be allocated a named Key Person who will:-

- Help the child settle and offer a regular contact for parents / carers
 - Involve you in the planning for your child in the nursery
 - Tailor child's learning to meet individual needs
 - Engage with and support parents/ carers in child's development and Inform parents of how they can support learning at home
 - Engage with specialist support if needed e.g. if the child has additional educational needs and /or disabilities.
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- Share with you what your child has been doing during the day
- Share anecdotes of what they have enjoyed and participated in
- Discuss your child's progress and development throughout the year and in Parents' Weeks
- Attend to all care routines for your child

The key times during the day for you to liaise with your child's Key Person and the childcare staff are when you leave your child with us in the setting and when you collect the child from the setting. It would be helpful if at these times you inform staff about any issues which could be affecting your child. We will also be able to discuss your child's experiences at the childcare setting.

We would also ask that you take part in our termly Parents' Weeks. During these special weeks, parents /carers can make a specific time to sit down with the Key Person for their child and find out in great detail how their child is developing and progressing through the Early Years Foundation Stage.

Termly reports are produced for each child and we welcome your comments on these documents and any reports which we produce for the child or on the child's work.

The child's learning journey (their learning and development progress) is available and accessible to parents/ carers at all times. Parents / carers can request these from the Key Person.

The Early Years and Pre-School Centre offers an open door policy for parents and carers. If at any time you have any concerns or worries, or would like to talk privately to your Key Person or Nursery Manager, please let them know. Arrangements can be made to ensure this happens in the Parent Room or in a more confidential setting should you prefer this.

The Early Years and Pre-School, Centre has a Parent / Carer Information Board. Please check this regularly to find out the activities and experiences which the children will be involved with; our routines for organising the setting and any notices about events and changes to our work.

The Centre has a Suggestions Box in the foyer of the setting. We are happy to receive feedback about everything we do as we want to keep improving our practice and care. If you prefer, you can always to speak to any staff member about how we might change what we do or improve our services. Your feedback is very valuable to us.

The childcare setting has informal lunches and other festivities to which our parents / carers are welcome.
